MET COUNCIL HEAT SHEET

1. Use the form below to record the inside and outside temperature. Call the Weather Bureau at (212) 976-1212 to get the official outside temperature. Use a thermometer to take the temperature inside your apartment.
2. Call the Central Complaint Bureau at 311 or 212-NEW-YORK to register your complaint. You should call each day you have a heating problem. They are open 24 hours a day, 7 days a week.
3. Write and call your landlord. Send letters by certified mail, return receipt requested and keep a copy of the letter. Keep a list of each date and time you called your landlord to complain.
4. Consider organizing a tenants' association and filing an HP Action against your landlord in Housing Court. If you live in a rent regulated apartment, consider filing a complaint with the Division of Housing and Community Renewal.

Date	Time	Outside Temp	Inside Temp	Initials

For more detailed information about your rights as a tenant, or for assistance in organizing a tenants' association:

METROPOLITAN COUNCIL ON HOUSING
339 Lafayette Street, New York, NY 10012 • www.metcouncil.net
Tenant Hotline: 212-979-0611 (Mondays, Wednesdays and Fridays 1:30-5:00 p.m.)
Free Tenant Clinic: Tuesdays 6:30 p.m., Cooper Square 61 East 4th Street (between Bowery & 2nd Ave.)